

**Sturbridge Affordable Housing Trust
Meeting Minutes
Tuesday, November 14, 2023
Town Hall**

Present:

Diane Trapasso
Margaret Darling
Wally Hersee
Ed Goodwin
Kathy Neal
Jean Bubon, Town Planner
Robin Grimm, Town Administrator
Jeneé Lacy, Administrative Assistant
Will Downie, Barrett Planning Group (Virtual)



APPROVED

Absent:

Jamie Goodwin
Maura O'Connor

K. Neal called the meeting to order at 4:30pm and read the agenda.

Approval of Minutes

October 17, 2023

Motion: To approve the minutes of October 17, 2023 as written.

By: D. Trapasso

2nd: M. Darling

Vote: All in Favor (5-0)

Adoption of Action Plan

The Trust discussed corrections that need to be made in the Action Plan.

- K. Neal – Page 6 typo
- E. Goodwin – Page 15 typo
- E. Goodwin – Page 4, discussed the unit numbers and goal numbers.

R. Grimm and J. Bubon discussed manufactured housing and housing percentages.

Motion: To adopt the Action Plan.

By: D. Trapasso

2nd: M. Darling

Vote: All

Old/New Business

J. Bubon discussed that the budget is due December 9th and the next Housing meeting is December 12th. R. Grimm stated that we can get an extension for the Housing budget.

J. Bubon discussed the budget items, hiring a housing coordinator and her approach to the budget.

J. Bubon updated the Housing Trust about housing items that were discussed at a recent Planning conference that she attended; what other Towns are doing for housing and affordable housing vs. attainable housing.

The Trust discussed next steps: Community meetings, outreach, consultant vs. hiring housing coordinator, etc.

Next meeting date: December 12th at 4:30pm.

Adjourn

Motion: To adjourn.

By: D. Trapasso

2nd: W. Hersee

Vote: All in Favor (5-0)

Meeting adjourned at 5:09 PM.

Minutes prepared by: Jeneé Lacy