

ANR Plan Content and Submittal Checklist

Name of Owner _____
 Location _____
 Representative _____ Submission Date _____
 Number of lots _____ Dwg. No. _____

- | | | |
|----|--|--------------------------|
| 1 | Fee \$100 Application & \$50 each new lot | <input type="checkbox"/> |
| 2 | Form A Town Clerk - starts 21 day clock | <input type="checkbox"/> |
| 3 | Owner and address of record | <input type="checkbox"/> |
| 4 | MA surveyor stamp and signature | <input type="checkbox"/> |
| 5 | Endorsement box | <input type="checkbox"/> |
| 6 | Registry box | <input type="checkbox"/> |
| 7 | Plan and deed references | <input type="checkbox"/> |
| 8 | Certifications of standards and survey | <input type="checkbox"/> |
| 9 | Scale, legend and date | <input type="checkbox"/> |
| 10 | Locus and north arrow | <input type="checkbox"/> |
| 11 | Way <ul style="list-style-type: none"> a. Public <input type="checkbox"/> b. Private used & certified <input type="checkbox"/> c. Suitable & pre-existing <input type="checkbox"/> d. Scenic Road application <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | Zone _____ | <input type="checkbox"/> |
| 13 | Frontage (show totals) _____ | <input type="checkbox"/> |
| 14 | Lot area _____ | <input type="checkbox"/> |
| 15 | Metes and bounds | <input type="checkbox"/> |
| 16 | Abutters | <input type="checkbox"/> |
| 17 | AutoCAD on PC disk | <input type="checkbox"/> |
| 18 | Regularity factor > .40 | <input type="checkbox"/> |
| 19 | Wetland/Upland areas and percent | <input type="checkbox"/> |
| 20 | Slopes in excess of eight percent | <input type="checkbox"/> |
| 21 | Other non-lot parcels | <input type="checkbox"/> |
| 22 | Variance Book _____ Page _____ | <input type="checkbox"/> |
| 23 | Mylar and three paper prints | <input type="checkbox"/> |
| 24 | Notice of any matters for ConCom review | <input type="checkbox"/> |
| 25 | Existing structures | <input type="checkbox"/> |

Please refer to Article II, Section 6 of the Town's Subdivision Regulations for detailed instructions.