

Town of Sturbridge

Zoning Board of Appeals

REQUIREMENTS NECESSARY FOR PROPER FILING OF PETITION FOR ADMINISTRATIVE APPEAL:

1. A petition must be completed in **duplicate** and returned to the Zoning Board of Appeal's Office along with a check in the amount of \$85.00 payable to Town of Sturbridge for clerical services and other town expenses. A copy will be filed with the Town Clerk. The application form must contain complete information as requested on the petition form.
2. In all cases, it will be necessary to provide a boundary line survey of the property showing structures thereon and the proposed nonconforming structure.
3. The applicant will obtain from the Assessor's Office a certified abutters list for zoning for 300 feet. Notification to these abutters will be prepared and mailed by the Zoning Clerk. The cost of this mailing is the responsibility of the petitioner.
4. A legal advertisement will be submitted by the Zoning Clerk to the Southbridge Evening News stating the date, time and location of their public hearing, as well as the relief requested by the petitioner. A check made payable to **The Stonebridge Press** for the cost of this legal advertisement must be submitted to the Zoning Clerk prior to the public hearing date.

CONDITIONS TO BE MET IN ORDER FOR AN APPEAL TO BE GRANTED:

Any person aggrieved may file an appeal by reason of his/her inability to obtain a permit from any administrative official, or by any officer or board of the Town, or by any person aggrieved by any order or decision of the Board of Selectmen or other administrative official in violation of any provision of M.G.L., Ch. 40A, or of the Town of Sturbridge bylaw.

*NOTE – It is recommended that the petitioner consult M.G.L., Chapter 40A and/or revised M.G.L., Chapter 40A as well as the Town of Sturbridge Zoning Bylaws.

**TOWN OF STURBRIDGE
ZONING BOARD OF APPEALS**

PETITION FOR AN ADMINISTRATIVE APPEAL

The undersigned petitioner hereby petitions for An Appeal under M.G.L., Ch 40A, §10 as follows:

1. Petitioner

Name: _____

Address: _____

Tel. #: Days _____ Evenings _____
_____ check here if you are the purchaser on a purchase and sales agreement.

2. Owner, if other than petitioner:

Name: _____

Address: _____

Tel. #: Days _____ Evenings _____

3. Property:

Street Address: _____

Assessor's map # _____ lot # _____

Registry of Deeds where deed, plan, or both are recorded: _____

Deed Recording info, Book # _____ Page # _____

Plan recording: Plan # _____

Property is located in the _____ zoning district.

4. Nature of relief requested:

Relief from Article/Section/Decision _____

Which allows/does not allow _____ to permit

Detailed explanation of request:

5. Evidence to support grant of appeal to decision

Any person aggrieved may file an appeal by reason of his/her inability to obtain a permit from any administrative official, or by any officer or board of the Town, or by any person aggrieved by any order or decision of the Board of Selectmen or other administrative official in violation of any provision of M.G.L., Ch 40A, or of the Town of Sturbridge bylaw:

Because of the reasons set forth below, the appeal request can be granted without substantial detriment to the public good:

Because of the reasons set forth below, the appeal requested can be granted without substantial derogation from the intent and purpose of the Zoning By-law/Ordinance:

If someone other than Petitioner will represent the petitioner, said petitioner must designate such representative below:

Name of Representative: _____

Address of Representative: _____

Tel. #: Days _____ Evenings _____

Relationship of representative to owner or equitable owner: _____

I hereby authorize _____ to represent my interests before the Permit Granting Authority with respect to this Appeal Petition.

(signed by petitioner)

I hereby certify under the pains and penalties of perjury that the information contained within this petition is true and complete.

signature of Petitioner

Date

signature of Representative, if other than Petitioner

Date

CERTIFICATE OF TAXES PAID

Barbara A. Barry, Finance Director

Department/Board/Committee: Zoning Board of Appeals

Please verify outstanding tax/fee status for the following property owner:

Property Owner: _____

Property Location: _____

.....
Please be advised that all taxes:

- The license/permit may be released
- The license/permit may not be released

Finance Director

Date

ZONING BOARD OF APPEALS

ZONING OFFICER / TOWN PLANNER ADDITIONAL INFORMATION ON APPLICATION

Applicant: _____

Date / Time of Hearing: _____

Item(s) that require ZBA approval (if more than 3 please attach additional sheets):

- 1.
- 2.
- 3.

Zoning Officers Additional information on application:

Town Planners Additional Information on application:

Zoning Officer

Town Planner

ZONING BOARD OF APPEALS

BOARD OF HEALTH ADDITIONAL INFORMATION ON APPLICATION

Board of Health Officers additional information on application:

Board of Health

Date

24.08 APPEALS

To hear and decide an appeal taken by any person aggrieved by reason of his inability to obtain a permit from any administrative official under the provisions of M.G.L., Ch. 40A, or by any officer or board of the Town, or by any person aggrieved by any order or decision of the Board of Selectmen or other administrative official in violation of any provision of M.G.L., Ch. 40A, or of this Bylaw.