



**TOWN OF STURBRIDGE
POLICE DEPARTMENT**
Office of the Chief of Police
THOMAS J. FORD, III



346 Main Street, Sturbridge, MA 01566
Office (508) 347-2525 · Fax (508) 347-7904
Sturbridgepd@charter.net



HOUSE CHECK REQUEST FORM

NAME _____

ADDRESS _____

PHONE # _____

DATES TO BE CHECKED _____ TO _____

DESCRIPTION OF HOUSE _____

HOUSE ALARMED? YES NO , IF YES, ALARM CO _____

LIGHTS LEFT ON? YES NO , IF YES, WHICH ONES _____

VEHICLES IN DRIVEWAY? YES NO OR GARAGE? YES NO

MAKE _____ MODEL _____ COLOR _____ PLATE # _____

MAKE _____ MODEL _____ COLOR _____ PLATE # _____

IN AN EMERGENCY HOW CAN WE CONTACT YOU?

LOCATION _____ PHONE# _____

PEOPLE CHECKING HOUSE:

NAME _____ PHONE: _____ KEYS? Y N

NAME _____ PHONE: _____ KEYS? Y N

PLEASE CALL WHEN YOU RETURN AND HAVE A SAFE TRIP.

SUGGESTIONS FROM US

- 1) HAVE A NEIGHBOR PICK UP MAIL AND NEWSPAPERS EVERYDAY.
- 2) HAVE LIGHTS/RADIO ON, PREFERABLY SET ON A TIMER.
- 3) MOTION DETECTOR LIGHTS ON THE OUTSIDE.
- 4) WINTER VACATIONS HAVE SOMEONE PLOW OR SHOVEL DRIVEWAY /WALKWAY AFTER STORMS.
- 5) BEFORE YOU LEAVE DOUBLE CHECK ALL WINDOWS AND DOORS TO MAKE SURE THEY ARE LOCKED.
- 6) HAVE AT LEAST ONE TRUSTWORTHY PERSON CHECK YOUR HOUSE THAT HAS KEYS AND ALARM CODE #. (PLEASE LIST ABOVE)

The Mission of the Sturbridge Police Department is to work in partnership with the Community to protect life and property, solve neighborhood problems, and enhance the quality of life in our town.

The Town of Sturbridge is an Equal Opportunity Organization