

# BOARD OF HEALTH



## MEMORANDUM

To: All Temporary Food Event Participants  
From: Alyssa Rusiecki – Health Agent & Sturbridge Board of Health  
Date: April 5, 2010  
Re: 30 DAY NOTICE REQUIRED

### **APPLICATIONS:**

Please be advised that in order to serve the public and vendors effectively that all applications must meet the following conditions:

- Sturbridge Board of Health Application for Temporary Food Event completed in its entirety including a signature;
- Fee, (\$30) made payable to the Town of Sturbridge;
- Name and phone number(s) of the event coordinator; and
- **All applications must be received at the Board of Health office 30 days in advance.**

### **FOOD OPERATORS/VENDORS:**

Please be advised that the following shall be required:

- Hot foods must be held at 140 degrees Fahrenheit, and
- Cold foods must be held at 41 degrees Fahrenheit, and
- No bare hand contact with ready to eat foods, and
- Hand washing/sanitation is required, and
- Utensil sanitation is required.

The following equipment shall be required:

- Thermometer;
- Wipes or sanitizer to sanitize the thermometer in between uses;
- Multiple pair(s) of disposable gloves;
- Tongs or tissue to serve ready to eat food;
- Hand-wash station or hand sanitizer;
- Sanitizer for utensils and corresponding test strips to test sanitizer;
- Covers for food/shade for food; and
- Labels on each product or list of ingredients posted (for allergen potential).

Note: If you wish to have self-serve items, such as crackers or chips, individual cups are required if an appropriate serving utensil is not available.

If you have any questions, please feel free to call 508-347-2504. Thank you.

